



Ditch ready for CVEC underground cable placement.

Applying for Service with Central Virginia Electric Cooperative



General Process:

- The customer requests service by:
 1. calling the CVEC Engineering Department at **800-367-2832** (Ext. 5554) or
 2. visiting a local CVEC office, in Colleen (*Nelson*), Appomattox, or Palmyra (*Fluvanna*)
 3. applying online.
- Customer must then provide CVEC with the necessary paperwork (See **Getting Started**)
- CVEC Staking Technician performs a field visit and investigation.
- CVEC submits the following to customer for signature:
 1. a letter stating any associated cost,
 2. an application for membership,
 3. a facilities routing sketch and
 4. a right-of-way easement, if applicable.

Please Note:

The entire process typically will take 4 to 8 weeks, but could be delayed when multiple routes must be considered and easements must be negotiated to get power to the site.

If power is not already on a customer's property there is no guarantee that power lines can be extended, unless the appropriate easements are obtained.



- At this time, CVEC will also mail any easement needed from adjoining property owners.
- Customer to pick up CVEC provided meter base at any CVEC office to be installed and wired by customer's electrician.
- CVEC will schedule job for construction when:
 1. all mailed paperwork has been signed and returned (including any necessary easements),
 2. all fees are paid, and
 3. county inspectors have provided notification that the wired service has passed inspection.



Easements:

- CVEC requires a signed easement agreement **20 feet wide** for underground power cables and **40 feet wide** for overhead power lines.
- All trees and brush will be cut down on the full 40 foot width of overhead power line easements. This easement area will be maintained. Significantly less cutting is required for underground power.
- Obtaining easements from adjacent land owners may cause delays in delivering electric service to the customer. CVEC will attempt to obtain the appropriate easements. If unsuccessful, the customer may be required to enter negotiations with adjacent land owners to obtain the required easement.
- The picture (*below left*) is of the initial cutting of a heavily wooded easement area. The second picture (*below*) is of a mature, maintained easement area.



Power Line Extensions:

- CVEC will supply the **first 1400 feet** of overhead or underground electric facilities to any residential customer at no cost. Line extensions beyond the 1400 feet for residential customers will be charged at \$8.17 per foot.
- All other classifications of customers (commercial, industrial, barn, garage, etc.) must pay for the entire line extension at \$8.17 per foot.
- Customer is responsible for providing all ditches and road boring for the installation of underground power lines. Primary line will be in CVEC supplied duct. The trench and duct are required to be installed by a CVEC approved contractor.
- *If a return trip is required due to customer changes, or a site that is not ready (see the “At your site” section in this brochure), a \$200.00 engineering fee will be charged.*

Before CVEC can start planning your new service, we need the following information from you.

Sent to CVEC:

1. A copy of your well & septic permit (or site plan if no well and septic permit), **indicating the preferred meter base location.** *(Changing meter base location after service has been designed may require a re-engineering fee and cause delay for connection.)*
2. A copy of your plat.
3. A copy of the recorded deed indicating book, page or instrument number and tax map number, or deed receipt.
4. A copy of the Residential Building Permit.

At your site:

1. Four corners of the structure must be marked.
2. Driveway or road to structure should be roughed in and the lot cleared.

Deposit:

A deposit may be required, based upon credit check results. If required, the deposit will be billed in three equal installments with the first installment due in advance.

Please direct all your questions and correspondence to:
CVEC Engineering Department
PO Box 247
Lovingston, VA 22949
(800) 367-2832 x5554
Fax: (434) 263-7301
fieldengineering@mycvec.com
www.mycvec.com